

# GIFT AID DECLARATION

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Name of Charity:

**Borders Talking Newspaper Association (Scottish Registered Charity No SC020192)**

Full name and address of donor in CAPITALS

Mr/Mrs/Miss / Ms .....

Address.....

.....

Post Code .....

I would like Borders Talking Newspaper Association (BTN) to treat the following as Gift Aid Donations (delete as appropriate):

- ❖ the enclosed donation of £ .....
- ❖ the donation(s) of £ ..... which I made on ...../...../.....
- ❖ all donations I have made since 6 April 2000, and all donations I make from the date of this declaration until further notice

Signature: ..... Date ...../...../20 .....

## Notes

1. You can cancel this declaration at any time by notifying Borders Talking Newspaper.
2. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that Borders Talking Newspaper reclaims on your donations in the tax year. Gift Aid only applies if the donor pays tax at the standard rate.
3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that Borders Talking Newspaper reclaims you can cancel your declaration.
4. If you pay tax at the higher rate you can reclaim further tax relief in your Self-Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, ask Borders Talking Newspaper or ask your local tax office for leaflet IR113 *Gift Aid*.
6. Please notify Borders Talking Newspaper if you change your name or address.

Please return this completed Gift Aid Declaration to our office:

**25 Market Square, Duns TD11 3BY**

**Thank you for your support!**

**Convenor: Tim Usher; Manager: Wendy Moss**

W: [btn.org.uk](http://btn.org.uk) E: [office@btn.org.uk](mailto:office@btn.org.uk)

